**Meeting of the Board of Directors**

**In person and on Zoom**

**December 19, 2023**

**Call to Order:** President Bob Holland called the meeting to order at 7:30 p.m.

**Present:** Directors Don Richardson, Larry Swartz, Bob Holland, and Larry Severance. **Absent:** Director Rich Stronach. **Staff:** Fire Chief Larry Wooldridge, Firefighters Justin Fox, Gregory, and Aidan Rozcicha.

**Attending Public:** No Public in attendance or online.

**Approval of the November 21, 2023, Regular Board Meeting:** The Board reviewed the minutes of the November 21, 2023, Regular Board Meeting. The minutes will be revised to reflect that Vice President Larry Severance had called the meeting to order and the Board President Bob Holland was absent. Director Larry Swartz made a motion to approve the minutes of the November 21, 2023, Board Meeting with revisions. Director Don Richardson seconded the motion. Motion passed unanimously.

**Financial Review and Bill Approval:** The Board reviewed the financial statements and district bills. Director Larry Swartz made a motion to approve the financial statements and to pay the district bills. Director Larry Severance seconded the motion. Motion passed unanimously.

**Correspondence:** None.

**Chief’s Report:** Chief Wooldridge told the Board that the final two conflagration worksheets have been approved for payment and should get payments by next month.

Tender; Chief Wooldridge explained to the Board that Tender 2115 is out of service due to the steering box being bad. Chief Wooldridge told the Board that the repairs would be about $5,500.

Portable Radio Surplus: Chief Wooldridge explained to the Board the district has 18 portable radios that need to be surplussed and given to a fire district in need if possible.

Director Larry Swartz made a motion to give Chief Wooldridge permission to surplus the 18 portable radios. Director Larry Severance seconded. Motion passed unanimously.

Summer Staffing Grant: Chief Wooldridge reported to the Board that the Summer Staffing Grant has been turned in with about $3,000 left over which will carry forward for next year.

Staff Update: Chief Wooldridge explained to the Board that Justin Fox will be leaving us in January for a full-time job in his hometown. The districts residents will be leaving us soon as well.

Infrastructure Grant: Chief Wooldridge checked on the infrastructure grant with SDAO and it is good through December 21, 2024. Chief Wooldridge will be getting bids for the parking in January and hoping to have the parking lot done in May or June.

Director Larry Swartz asked if Chief Wooldridge could provide a call log of sorts for the board. How many calls in the previous month and what kind of call.

Chief Wooldridge told the Board he talked to Oregon State Fire Marshal’s office about the needs of the rural fire districts and what the smaller districts are facing. They asked what they could do to help our district.

Chief Wooldridge told them they could help us hire firefighters.

**Unfinished Business:** None.

**New Business:** Resolution 02-2023 Resolution Accepting Revenue and Authorizing Expenditures for the Lookout Fire; Director Larry Swartz made a motion to accept Resolution 02-2023 Accepting Revenue of $46,787.16 and Authorizing Expenditures of conflagration wages, truck maintenance, and capital outlay. Director Don Richardson seconded the motion. Motion passed unanimously.

Resolution 03-2023 Accepting Revenue and Authorizing Expenditures for the Golden Fire; Director Don Richardson made a motion to adopt Resolution 03-2023 Accepting Revenue of $14,098.17 and Authorizing Expenditures in conflagration wages and capital outlay. Director Larry Severance seconded the motion. Motion passed unanimously.

**Adjournment:** Director Larry Swartz made a motion to adjourn the meeting at 7:50 p.m. Director Larry Severance seconded the motion. Motion to adjourn passed unanimously.

Respectfully submitted,

Bonnie Graham

Recording Secretary